

MINUTES

MEETING OF THE
BOARD OF FIRE AND POLICE COMMISSIONERS
of the
Village of La Grange
53 South La Grange Road
La Grange, IL 60525

Thursday, March 16, 2017
6:00 p.m.

1. CALL TO ORDER AND ROLL CALL

A meeting of the Board of Fire and Police Commissioners (BOFPC) of the Village of La Grange was held on Thursday, March 16, 2017 in the lower level conference room of the Village Hall and was called to order at 6:03 p.m.

PRESENT: (and constituting a quorum): Chairman Lies, Commissioner Hoffenberg and Commissioner Kerpan.

ABSENT: None.

ALSO PRESENT: Andrianna Peterson, Assistant Village Manager; Don Gay, Fire Chief; and Andy Peters, Acting Police Chief.

2. APPROVAL OF MINUTES

The minutes of the January 26, 2017 meeting were presented for approval. After consideration, it was moved by Commissioner Hoffenberg and seconded by Commissioner Kerpan that the minutes be approved. Motion carried.

3. BUSINESS AT HAND

A. Completion of Probationary Requirement – Fire Department – Alex Barajas

Chairman Lies introduced a memorandum from Fire Chief Gay advising that FF/PM Alex Barajas has successfully completed his one year probationary period pursuant to the Rules and Regulations of the Board of Fire and Police Commissioners.

After discussion, Commissioner Hoffenberg moved to approve the removal of FF/PM Alex Barajas from probationary status, seconded by Commissioner Kerpan. Motion carried.

B. Discussion – 2017 Firefighter / Paramedic Eligibility Register

Chairman Lies introduced a memorandum from Fire Chief Gay recommending that the Commission engage IO Solutions to conduct a new Firefighter / Paramedic Eligibility Register process in anticipation of the August 4, 2017 expiration date of the current list.

After discussion, it was the consensus of the Commission to recommend that IO Solutions be engaged for this purpose.

C. Discussion – 2017 Police Sergeant Promotional Testing Process

Chairman Lies introduced a memorandum from Acting Chief Peters which provided an update regarding the Sergeant Promotional testing process.

Acting Chief Peters presented a proposed timeline for the testing development process as outlined by staff and IO Solutions and discussed options related to weighting the components of the testing process as outlined in the BOFPC Rules and Regulations. Merit and seniority are fixed at a maximum of ten and five points of a candidate's total score respectively. The remaining 85 points are available to the Commission to announce the weights of the written exam, assessment center, and oral test. The Board can also require a minimum passing score.

After discussion, it was the consensus of the Commission to weight the exam components as follows: Written Exam (35%); Assessment Center (40%); Oral Interview (10%); Merit (10% fixed); and Seniority (5% fixed). It was also the consensus of the Commission to authorize IO Solutions to analyze and recommend a minimum passing score for the written exam component of the testing process. The minimum passing score will be determined once the exam questions are developed. The exam will be supported by content validity evidence based on its relationship to essential sergeant job knowledge. This information will be used to determine the optimal minimum passing score.

A motion was made by Commissioner Hoffenberg and seconded by Commissioner Kerpan to weight the exam components as outlined and also to provide staff with the authority to establish a cut off score for the written examination subject to review by the Commission. Motion carried.

4. OLD BUSINESS

None.

5. NEW BUSINESS

None.

6. PUBLIC COMMENT

None.

7. CLOSED SESSION

None.

8. ADJOURNMENT

Since there was no further business before the Board of Fire and Police Commissioners, it was moved by Commissioner Hoffenberg and seconded by Commissioner Kerpan that the meeting was adjourned at 6:30 p.m.

Respectfully submitted,
Andrianna Peterson
Assistant Village Manager