

La Grange Police Department



Michael A. Holub
Chief of Police

Police Department Staffing

- ▶ Authorized 28 sworn police officers
 - Two officers serve as Investigators
 - One officer is a canine handler
 - We have been operating with 27 for 4 years
- ▶ 2 full-time parking enforcement officers
- ▶ 10 unpaid auxiliary police officers
 - 150 hours /month but very limited authority
- ▶ Established a part-time police officer program in 2005;
 - currently have 5 members
 - Funding and staffing has been reduced to 50%

Civilian Staffing

- ▶ Parking enforcement has 1 full-time clerk and 1 part-time clerk
- ▶ Records and administrative tasks are done by a full-time civilian employee
 - This employee is crossed trained for related parking clerk duties as well
- ▶ 13 crossing guards

La Grange Dispatch Center

- ▶ 6 full-time dispatchers
- ▶ 2 part-time dispatchers (*both currently vacant*)
- ▶ 24 / 7 staffing on three 8-hour shifts
 - 1,095 shifts
 - 1,825 8-hour tours
- ▶ Days, Afternoons, Midnight Shifts
- ▶ Rotating day-off schedule

9-1-1 Calls

- ▶ We are responsible for six 9-1-1 lines
- ▶ (4) 9-1-1 Landline Trunks
- ▶ (2) 9-1-1 Wireless Trunks
 - Phase II Compliant
 - ▶ Under Phase II, the FCC requires wireless carriers to begin providing information that is more precise to PSAPs, specifically, the latitude and longitude of the caller. This information must meet FCC accuracy standards, generally to within 50 to 300 meters.
- ▶ System has multiple layers of redundancy

Roles of a Dispatcher

- ▶ Representative of the agency
- ▶ First link between citizens in need and responding personnel
- ▶ “Ears” for Police Officers, Firefighters, and EMS personnel



Primary Duties of Dispatchers

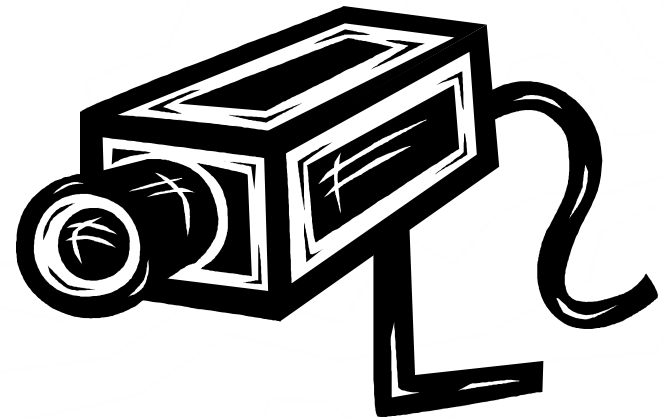
- **Call Taker** for all Emergency and Non-Emergency phone calls
- **Dispatcher** for all Emergency and Non-Emergency Police, Fire, and EMS personnel
- **Process** all overnight parking requests
- **Support** for on-site emergency personnel
- **Manage** the Illinois State Computer (LEADS) file maintenance system

Additional Duties of Dispatchers

- Data entry for CAD and RMS
- Police Matron Duties (female prisoners)
- Monitor security cameras
- Alarm Billing maintenance for business and residential customers
- Commercial Business Emergency Contact database maintenance
- All walk-in customers or complaints begin with a dispatcher

Video Monitoring

- ❖ 16 Video Cameras at the Parking Garage
 - 2 moveable/pan cameras
- ❖ 13 Cameras at Police Department
 - 6 Prisoner cell
 - 2 Processing
 - 1 Sallyport (prisoner area)
 - 2 Police Department lot
 - 2 Front lobby
- ❖ 11 Cameras are proposed and being installed at our two commuter station



Police Activities

- ▶ Police Department handles between 15,000 and 18,000 calls for service annually.
 - A call for service is when one or more officers are assigned to a call or incident.
 - 2005 = 9,500
 - 2009 = 19,500
- ▶ We handle about 650 crash reports/year
- ▶ We issue about 2,500 traffic citation/year
 - Down nearly 50% since 2003
- ▶ We issue about 9,500 parking citation/year

Call requirements

- ▶ 1/3 of our calls require 1 officer
 - ▶ 1/3 of our calls require 2 officers
 - ▶ 1/3 of our calls require 3 or more officers
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- ▶ 50% require 15 minutes or less to complete
- ▶ 25% require 16-30 minutes to complete
- ▶ 25% require 31-60 minutes or more to complete

3 Typical Patrol Shifts *

11 – 7 Shift

20% of calls

1 Supervisor
2 police officers

1 dispatcher

7 – 3 Shift

40% of calls

1 Supervisor
3 police officers

2 dispatchers

3 – 11 Shift

40% of calls

1 Supervisor
3 police officers

2 dispatchers

* Caveat – weekend staffing is one additional person from 3pm until 2am

Top 10 Police Activities

Traffic Control Or Traffic Stops	4,132
Assist On Ambulance Calls	978
Foot Patrols - All Areas	895
Officer Initiated Building Checks	660
Accidents - All Categories	634
Suspicious Persons Or Vehicles	613
Fire Calls	611
Burglar Or Hold - Up Alarm Responses	549
Well Being Checks	395
Suspicious Activity	340

Top 10 Traffic Citations

Speeding	294
Not Wearing Seat Belts	244
Disobeyed Traffic Control Device	240
Driving Without Insurance	213
Expired License Plates	149
Illegal Right Turn On Red	142
Driving With A Suspended License	97
Unlicensed Driving	84
Tinted Windows Or Obstructed Windshield	54
Stop Sign Violation	48

Time Management

- ▶ For a community like La Grange our goal is to have our police officers working ...
 - 40% of their time as self-directed time, and
 - 60% of their time committed to call response
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- ▶ Currently we are operating at about ...
 - 15% of their time as self-directed time, and
 - 85% of their time committed to call response

Trends and Requirements

- ▶ Do more with less
 - However we have already surpassed that level and we are now doing less with less
- ▶ Call volume is increasing
- ▶ Demand for service is increasing
- ▶ Level of expected policing is increasing
 - Personalized policing
- ▶ School Resource Officer is being requested
- ▶ Shared services or opportunities are now being considered